

Lesson Title
A change is as good as a rest
A crime wave
A good citizen
A good place to visit?
A memorable holiday
A short story
Academic subjects
Agreements and consensus (W)
Alternative medicine
Ambitions and achievements
Analysis and presentation (W)
Applying for a job
Are you for or against?
Arranging a get together
Asking someone how they got their job (W)
Attending weddings
Avoiding 'dead air'
Be a brilliant storyteller
Bringing ideas together
Building a case
Building group consensus (W)
Can I give you some advice?
Casual conversation
Cause and Effect
Challenge yourself
Challenges in everyday situations
Character analysis (W)
Coming to an agreement (W)
Comparing situations
Consumer society
Conversation topics
Corporate social responsibility
Cultural misunderstandings
Daily conversation
Dealing with changes to plans (W)

Lesson Title
Dealing with complaints
Dealing with invitations (W)
Dealing with the unexpected
Debate and discussion (W)
Delicious dishes (W)
Describing your ideal job (W)
Desert island items
Diet
Directions on the road (W)
Discussing appearances
Discussing art
Discussing music
Education hour
Effective anecdotes
Effective listening
Effective negotiation (W)
Emotions and feelings
Expressing dissatisfaction at work
Expressing Opinion
Fighting stress
Film and literature
Finding the right career (W)
Free time activities
Further explanation and description
Giving compliments
Goals and achievements
Great lives
Have an opinion
Helping visitors
How to get rich
I wouldn't choose there!
I'll never go there again
Improving our community
Improving the business
Interview experience (W)

Lesson Title
Job review (W)
Keeping fit
Let's chit chat
Life stories
Lifestyle differences
Listening and engaging in stories
Long time no see!
Long-term goals
Making arrangements on the phone (W)
Making cuts
Making travel arrangements
Managing conflict (W)
Masterful negotiation
Meeting topics and discussion (W)
My predictions are...
Narration made easy
Opinions in meetings (W)
Ordering over the telephone (W)
Planning a product launch (W)
Planning a tour
Planning events (W)
Presenting a review of a project (W)
Presenting an action plan (W)
Presenting information formally (W)
Presenting opinion (W)
Presenting the facts
Problem solving
Project progress meeting (W)
Relevant? Of course!
Responding to a complaint
Rewarding people
Showing your best side (W)
Showtime!
So, how does it work? (W)
Something is wrong (W)

Lesson Title
Spoken references
Stay safe
Student role models
Studying abroad
Table manners
Talking about celebrities
Talking about events
Teamwork (W)
The art of networking
The art of the offer
The awareness campaign
The decision process
The green workplace
The importance of a healthy diet
The marketing mix
The problem with emails
The right way to talk on the phone (W)
The secrets of success
The skill of storytelling
The TV Show
The value of sport
What are we doing wrong?
What have you done? (W)
What is the alternative? (W)
What would you do?
Work-life balance
Writing a complaint
Writing a restaurant review
Writing about a process
Writing about the past
Writing an evaluation
Your viewpoint

\*(W)=Workplace English      = Writing lesson

\*Topics are subject to change due to ongoing revision of materials.