Date: Sunday January 12th 2020  
Title: Preparing students for IELTS Speaking  
Aimed at: Secondary-school teachers and university instructors  
Time: 10:00-13:00  
Trainer: British Council Global IELTS approved trainer  
Learning aims: Teachers will:  
- better understand the format and demands of the IELTS Speaking test  
- learn ideas to help them prepare students for the test.

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| 10:00-13:00 (with a 10-minute break) | The IELTS speaking test | An in-depth look at the IELTS speaking test, which includes:  
  - an examination of the 3 parts of the test  
  - marking criteria and skills students need to approach the speaking test  
  - classroom activities to practise skills and tactics for each section  
  - analysis of DVD clips of test takers taking the IELTS Speaking test. |

Date: Sunday January 12th 2020  
Title: Preparing students for IELTS Listening  
Aimed at: Secondary-school teachers and university instructors  
Time: 14:00-17:00  
Trainer: British Council Global IELTS approved trainer  
Learning aims: Teachers will:  
- better understand the format and demands of the IELTS Listening test  
- learn ideas to help them prepare students for the test.

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| 14:00-1700 (with a 10-minute break) | The IELTS listening test | An in-depth look at the IELTS listening test, which includes:  
  - analysis of the 4 sections and main question types  
  - classroom activities to practise tactics and approaches for tackling the questions  
  - marking system, band scores, and recommendations for further practice. |
**Date:** Monday January 13th 2020  
**Title:** Preparing students for IELTS Reading  
**Aimed at:** Secondary-school teachers and university instructors  
**Time:** 10:00-13:00  
**Trainer:** British Council Global IELTS approved trainer  

**Learning aims:** Teachers will be better able to:
- explain the format of the reading test to their students  
- describe the different question and task types  
- help students develop appropriate reading skills and strategies  
- use a number of practical classroom activities to help their students’ reading comprehension.

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| Session 1  
10:00-11:25 | Reading skills and strategies | • Reading overview  
• Practical activities to practise reading skills  |
| Session 2  
11:35-13:00 | Question types | • Helping prepare students for matching tasks  
• Helping prepare students for Yes/No/Not given tasks and True/False/Not given tasks  
• Helping prepare students for multiple choice tasks |

**Date:** Monday January 13th 2020  
**Title:** Preparing students for IELTS Writing  
**Aimed at:** Secondary-school teachers and university instructors  
**Time:** 14:00-17:00  
**Trainer:** British Council Global IELTS approved trainer  

**Learning aims:** Teachers will be better able to:
- explain the format of the writing component to their students  
- help students understand the differences between the two tasks, and how to use the appropriate techniques and strategies for each  
- help students to improve their own writing.

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| Session 1  
14:00-15:25 | Writing task 1 – describing charts | • Focus on lexis  
• Synonyms/ rephrasing  
• Grammar structures for describing charts  
• Avoiding common mistakes  |
| Session 2  
15:35-17:00 | Writing task 2 – academic writing | • Understanding what the question requires  
• Organising ideas  
• Structuring an essay  
• Academic register |